

## POSITION DESCRIPTION

<b>Position Title:</b> Functional Consultant - Finance	<b>Direct Manager:</b> Lead Functional Consultant - Finance	
<b>Budget Responsibility:</b> None	<b>Direct Reports:</b> 0	<b>Indirect Reports:</b> 0

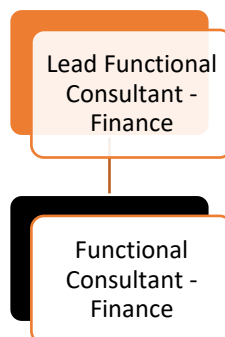
### WHAT YOU'RE HERE TO ACHIEVE

#### Key purpose:

The Functional Consultant – Finance is key part of our team that deliver best practice improvements and projects to our business resulting in tangible outcomes.

You will assist in guiding the development and direction of the Finance solutions we implement through the entire project lifecycle. Your remit extends from initial consultation and solution design to deployment and optimisation. You will engage with stakeholders to understand business requirements and map these to best practice solutions. You ensure that we deliver value to our organisation while empowering users to gain efficiencies through technology.

### WHERE YOU'LL FIT IN #TEAMGALLAGHER



### WHO YOU'LL BE WORKING WITH

INTERNAL RELATIONSHIPS	EXTERNAL RELATIONSHIPS
<ul style="list-style-type: none"> <li>• CIO</li> <li>• CDO</li> <li>• IS Managers</li> <li>• Business Stakeholders</li> <li>• Solution Architects</li> <li>• Technical delivery teams</li> <li>• Project Managers</li> <li>• BI Team</li> </ul>	<ul style="list-style-type: none"> <li>• Delivery Partners</li> <li>• Strategic Partners</li> </ul>

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## WHAT YOU'LL BE DOING

Key Accountability	Outcomes/ Expectations
<b>Change Management</b>	<ul style="list-style-type: none"> <li>• Adviser to the business on functional topics within your area of expertise</li> <li>• Serve a point of contact for the business regarding Finance related matters within SAP systems.</li> <li>• Build and maintain strong relationships through effective communication and proactive problem-solving.</li> <li>• Identify opportunities for additional value-added services to drive business growth.</li> <li>• Stay abreast of industry trends, emerging technologies, and best practices in logistics management.</li> <li>• Drive continuous improvement initiatives within the team and across the business.</li> <li>• Proactively identify opportunities to optimize processes, enhance efficiency, and increase the value of our technology investment to the business.</li> <li>• Provide support to the team through requirements gathering to implementation and on-going support.</li> </ul>
<b>Design, document and communicate</b>	<ul style="list-style-type: none"> <li>• Conduct in-depth analysis of existing Finance processes, identifying areas for improvement and optimisation.</li> <li>• Drive SAP Best Practices in Finance across lead to cash, procure to pay, design to operate and recruit to retire processes.</li> <li>• Assist with the design and configuration of Finance solutions based on industry best practices and business requirements.</li> <li>• Assist with the creation and/or review of detailed functional specifications, solution concept &amp; designs, and technical specifications.</li> <li>• Assist with the preparation of decision papers and design documentation for technical recommendations</li> <li>• Build out comprehensive Finance solutions that meet business needs and align with best practices.</li> <li>• Conduct training sessions for end-users and support teams to ensure effective use of Finance functionality.</li> <li>• Maintain comprehensive documentation including functional specifications, configuration guides, and user manuals to facilitate knowledge transfer, support, and on-going maintenance.</li> </ul>
<b>Delivery and Implementation</b>	<ul style="list-style-type: none"> <li>• Work closely with development teams (internal and external) to ensure the successful implementation of Finance solutions.</li> <li>• Provide guidance and expertise in system testing, user acceptance testing, and deployment activities</li> <li>• Be actively involved in the preparation, conception, realization and Go-Live of projects</li> <li>• Configure the Finance Module according to functional specifications.</li> </ul>

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|  | <ul style="list-style-type: none"><li>• Ensure the successful fulfillment of requirements to a global best practice standard.</li><li>• Ensure seamless integration of the Finance Module with other relevant modules or systems.</li><li>• Develop and execute test plans to ensure the quality and functionality of the implemented solutions.</li><li>• Provide post-implementation support to resolve any issues and optimize system performance.</li></ul> |
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Including any other duties not specified that may be required to complete the role, and as requested by the Reporting Manager.

## HOW YOU'LL BE DOING IT

### Qualifications and / or Experience

- Bachelor's degree in Finance, Accounting, Information Technology, Computer Science, Business Administration, or related field.
- Nice to have, SAP Certified Application Associate – Financial Accounting with SAP S/4HANA (or similar S/4HANA Finance certification).

### Experience and Skills

- **5-10 years** of experience in finance or accounting roles, with substantial experience in SAP systems.
- Hands-on experience with **SAP S/4HANA Finance**.
- Proven track record of assisting in SAP S/4HANA Finance projects, including implementations, upgrades, or migrations.
- In-depth knowledge of SAP S/4HANA Finance modules such as FI (Financial Accounting), CO (Controlling), TR (Treasury), and FM (Funds Management).
- A working understanding of financial processes, accounting principles, taxation and regulatory requirements.
- Some knowledge of or experience with financial reporting, profitability analysis, and financial planning within the S/4HANA framework.
- Ability to manage organizational change and user adoption processes for S/4HANA Finance
- Demonstratable ability to drive fit-to-standard and SAP Finance best practices into business processes.
- Proven track record of successfully delivering Finance related projects at an enterprise scale.
- Excellent analytical skills with strong attention to detail; excellent verbal and written communication skills in English.
- Experience in developing and creating business requirements documentation and mapping this to technical configuration.
- Extensive experience in understanding a variety of complex business use cases.
- Ability to synthesise and analyse complex customer and business problems to drive solutions.
- Experience making data-driven and customer-centric decisions.
- Ability to work independently as well as collaborate effectively in a team environment.

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# Protect what matters most.

Our purpose and our values apply to our extended Gallagher family including our employees, customers, partners and community.

