

## POSITION DESCRIPTION

|                              |                               |                     |
|------------------------------|-------------------------------|---------------------|
| Position Title: Test Analyst | Direct Manager: People Leader |                     |
| Budget Responsibility: None  | Direct Reports: 0             | Indirect Reports: 0 |

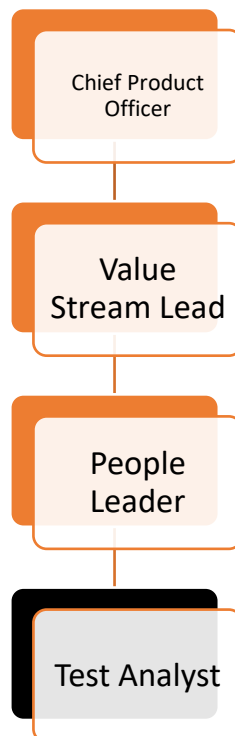
### WHAT YOU'RE HERE TO ACHIEVE

**Key purpose:** The Test Analyst focuses on testing the software in the product to determine product quality and ensure that the delivered product matches the requirements for the project.

The Test Analyst is expected to autonomously writing test cases, performing manual testing and scripting automated tests. These tests will prove that the product matches the requirements of the market and be able to be used on an ongoing basis.

Analysing anomalies and documenting them in a reproducible manner to assist in their prioritisation by management and to aid developers in fixing them is also a key component of the role.

### WHERE YOU'LL FIT IN #TEAMGALLAGHER



### WHO YOU'LL BE WORKING WITH

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| INTERNAL RELATIONSHIPS   | EXTERNAL RELATIONSHIPS     |
|--|----------------------------|
| Value Owners, People leader, Squad members, Facilitators, Delivery Coaches, other Software Engineers, Testers, Technical Support, Engineering Services | Channel Partners, Partners |

## WHAT YOU'LL BE DOING

| Key Accountability     | Outcomes/ Expectations   |
|------------------------|--|
| Software Testing       | <ul style="list-style-type: none"> <li>• Participate in requirements reviews.</li> <li>• Analyse project documentation to design and write automated test cases.</li> <li>• Analyse and document anomalies.</li> <li>• Work appropriately within the team software development methodology.</li> <li>• Work within the current best practices and processes of testing.</li> <li>• Provide accurate time estimates to management for testing tasks.</li> <li>• When appropriate, be involved in the release of software into production.</li> <li>• Showing senior tester aptitude in some areas.</li> </ul> |
| Test Automation        | <p>During feature development (and with assistance from developers)<br/>Write automation scenarios</p> <ul style="list-style-type: none"> <li>• Implement automation test cases.</li> <li>• Document automation processes.</li> <li>• Monitor automation failures until feature is released</li> </ul>   |
| Process                | <ul style="list-style-type: none"> <li>• Ensure tasks assigned during the project are kept updated and completed promptly.</li> <li>• Work effectively and efficiently within the team environment to help ensure the achievement of project goals.</li> <li>• Consult with senior Test analysts on best practices and how to achieve the best outcome for a given project.</li> </ul>   |
| Continuous Improvement | <ul style="list-style-type: none"> <li>• Stay up to date with trends and developments relevant to the position.</li> </ul>   |

|                             |   |
|-----------------------------|---|
|                             | <ul style="list-style-type: none"> <li>• Make one or 2 presentations a year to the testers meeting.</li> <li>• Take responsibility for your learning and development through assessment, reflection, and acting.</li> <li>• Work in a manner that enhances the team spirit and the overall team output.</li> <li>• Share knowledge and experience to help develop the team.</li> <li>• Provide assistance to Technical Support Team.</li> </ul> |
| <b>Technical Leadership</b> | <ul style="list-style-type: none"> <li>• Responsible for making decisions on how to write test cases for features they are testing.</li> <li>• Responsible for deciding priority and relevance of anomalies being reported.</li> <li>• Reviewing of junior testers work where appropriate.</li> </ul>   |

Including any other duties not specified that may be required to complete the role, and as requested by the Reporting Manager.

## HOW YOU'LL BE DOING IT

### Qualifications Required:

Tertiary qualification in computing.

- Microsoft® Certified Professional
- Comptia A+
- ISTQB Foundation or Advanced Test analyst certification

### Experience Required:

- 2-5 years experience as a tester working in a team environment alongside developers using agile methodologies (particularly Scrum and Kanban).
- Experience in writing and executing automated scripts and using automated tools.

### Knowledge/Skills/Abilities Required:

- Strong verbal and written communication and ability to write clear and concise documents describing process or problems.
- Competence in developing test cases to verify product functionality from requirements and design documents provided.
- Ability to evaluate the impact of product anomalies and set appropriate classifications.



- A commitment to the use of testing processes specifically and development procedures generally.
- Experience writing scripts with Ruby
- Web application testing experience
- Mobile application testing experience
- Experience working with Continuous Integration / Continuous Delivery processes
- Knowledge of electronics systems
- Relevant industrial experience
- Experience in using any of the Gallagher Group range of products

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